Cazenovia College Transfer of Credit Policy

Cazenovia College transfer students may be eligible to transfer coursework taken at a prior institution. Students are required to submit an official transcript with the course name and grade earned to the Admissions Office for review. This information is then submitted to the Registrar for review and consideration, with input from program faculty members as needed. Decisions can be obtained from the Transfer Coordinator in the Admissions office. Students will receive approved transfer credit(s); however course grades will not be reflected in their Cazenovia College cumulative grade point average.

[From 2011-2013 Catalog] Cazenovia College has articulation agreements on file with 27 other institutions. Each agreement outlines the transfer and degree completion requirements for a specific academic program including a list of courses that are guaranteed to transfer from one institution to another. Objectives of the articulation agreements include the following to promote an effective transfer experience:

- Facilitate efficient transition of qualified students from one institution to the other;
- Provide specific advisement (these agreements serve as a guide) for students who intend to transfer to Cazenovia College;
- Encourage academic coordination from all faculty and administration involved; and
- Provide for the exchange of information on the successes of the articulation programs with the goal of identifying areas for improvement as needed.

Typically, coursework must be completed at an accredited institution and the student must have received a grade of C or better. For coursework completed at a non-accredited institution, only classes successfully completed that apply to the student’s academic program will be considered. Transfer students, especially those with an A.A. or A.S. degree, will ordinarily have met those General education requirements satisfied by 100- and 200-level coursework. Ordinarily, students who have already earned as associate degree will enter with junior status. Students pursuing an associate’s degree program must earn a minimum of 30 academic credits in residence at Cazenovia College to receive a degree from Cazenovia College. At least half of these residence credits must include courses that satisfy the major program requirements. Students pursuing a bachelor's degree program are required to earn 45 credits through Cazenovia College. Such credits shall include the Senior Capstone course. Programs may require that specific courses be earned through Cazenovia College.

Current Cazenovia College students wishing to take a course at another institution must first complete a Transfer Credit Evaluation form from the Enrollment Services Office prior to starting the course. In addition to completing this form, the student needs to provide a copy of the course(s) description(s) from the other college to the Registrar. The information is reviewed and a determination given to the student regarding the transfer eligibility of the course.

Transfer credit alternatives for earning credit or fulfilling a degree requirement are also considered at Cazenovia College. [From 2012-2013 Catalog] There are two ways, in addition to completing courses, in which students may earn credit at Cazenovia College: (1) credit for professional experience, and (2) credit by examination or challenge examination. Students may attempt an alternative approach to earning credit only one time per course. A maximum of 30 credits toward the baccalaureate degree may be derived from any combination of these two options. Additional information regarding transfer credit alternatives is available in the College Catalog.

International transfer students interested in pursuing a degree from Cazenovia College follow the same procedures and timetables as candidates applying from within the United States. Academic transcripts are reviewed by World Education Service (www.WES.org) with a request that they be forwarded be to Cazenovia College.

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