

## Spring Return Information and Directions

Email from Dr. Karey Pine, vice president for student affairs, to students, January 10, 2022

Good day –

This message contains important information and links so that all students can make appropriate arrangements for their return to campus as we open for spring semester. Given the impact of the Omicron variant, it will remain critical that ALL members of our campus community are diligent about following EACH protocol and expectation outlined. All will be strictly enforced, so please come to campus prepared and having completed all necessary steps. We have outlined each part of your planning to help support you, but it is ultimately your responsibility to have planned and completed what is necessary.

Please note that ALL students – including those who commute, graduate students, and those in continuing education programs on the Cazenovia College campus will be expected to follow campus return guidelines on the dates and times provided. We will not be establishing additional testing times into opening week. It is important that all students sign up and plan to be tested at some point between January 15 and 17, 2022, so please review and plan accordingly.

*\*Athletes and other students approved for early return should follow the guidelines as indicated by your campus sponsor (supervisor, coach, advisor, etc.).*

*\*If you are a Cazenovia student on a satellite campus, then please follow the protocols and expectations from the satellite campus.*

### I. Planning for your return:

All students planning to attend classes on the Cazenovia College campus beginning on January 18, 2022 should have completed the following prior to leaving for your return to campus:

1. **Flu Shot.** You should have received your flu shot and completed campus documentation to verify you are in compliance with the campus' flu shot requirement. If you have not done so yet, please use this link to the [Influenza Form](#) to upload your flu shot documentation. If you are exempt from receiving the flu shot, and have not completed the application, then please use that same link to apply for the exemption.
2. **Covid Notification.** If you have been diagnosed with Covid during the past 90 days, you will need to notify Tiffany Varlaro at [tsvarlaro@cazenovia.edu](mailto:tsvarlaro@cazenovia.edu). You also will need to provide documentation of your diagnosis from a health care provider to both Tiffany and to the [allhealthoffice@cazenovia.edu](mailto:allhealthoffice@cazenovia.edu) email address prior to your return to campus. These steps are critical as they impact other requirements and possibly your testing results. Please make sure to follow up if you have been diagnosed.
3. **Covid Third Shot/Booster.** It is required that all eligible students have received their booster and provided appropriate documentation to the College by January 21, 2022. *If you are not yet eligible, you will be expected to receive your booster within 10 days of your eligibility.*

*If you have already received your third dose/ booster vaccination*, then provide documentation to the College by uploading your information at the following [COVID-19 Student Booster Form](#) link. **IMPORTANT: If you have previously sent your verification via email to anyone on campus, you STILL need to upload your documentation as directed here.**

*If you have not received your third dose/booster for Covid*, and are currently eligible, you are expected to complete this step by January 21, 2022. To assist students who may have difficulty finding a booster appointment, the College has arranged for a vaccine clinic on campus (the lower gym) by Madison County Health Department on January 19, 2022. There will be appointments for those needing Pfizer and for those needing Moderna boosters. The available appointment times are set by the County Department of Health and their staff, so if you need an appointment and your time conflicts with your classes, please make sure to notify and work with your professor regarding making up the missed work.

Appointments for the clinic can be made as follows:

Moderna Booster: 10am-

12pm <https://apps2.health.ny.gov/doh2/applinks/cdmspr/2/counties?DateID=D43B9D2C81CF02DEE0530A6C7C151369>

Pfizer booster: 12:30 – 2

pm <https://apps2.health.ny.gov/doh2/applinks/cdmspr/2/counties?DateID=D43B9D2C81CF02DEE0530A6C7C151369>

Appointments will be filled on a first-come, first-serve basis. *If you need a booster and are unable to get an appointment at this clinic, you will still be expected to complete the College's requirement by January 21, 2022.*

Individuals who received an exemption to the COVID-19 vaccination in the fall semester are not required to re-submit exemption applications, but are strongly encouraged to get vaccinated to protect themselves and the community from the spread of the virus. All New York state mass vaccination sites are welcoming walk-ins without appointments, including the New York Fairgrounds site. You can [register for other sites in New York here](#) and [register for vaccines for all states at this CDC link](#).

4. **Sign up for your return appointment.** Campus testing and check in will occur on Saturday, January 15, 2022 through Monday, January 17, 2022. Please use this link: <https://www.signupgenius.com/go/30E084AAEAC2AA7FD0-spring>

NO student will be permitted into residences or into classes without completing testing and your documentation check in. As mentioned, ALL students (residential, commuters, graduate, and continuing education students attending classes on Cazenovia College's campus) are expected to arrange to come to campus during these designated appointment times to complete their testing and check in for spring semester. There are no additional testing times scheduled for opening week – as we need to be able to move forward with implementation of other testing and risk reduction protocols.

5. **At Home testing.** Because you will be tested on campus, we are NOT requiring at home testing. However, please be aware that if you test positive upon your arrival on campus, you will not be permitted to move into your residential room. We will expect students to either return home for the duration of their quarantine/isolation or to quarantine/isolate in designated campus facilities. To do all that you can to prevent any issues at check-in testing, we are recommending that where possible, students complete an at home Covid test or schedule time at a community testing site prior to leaving for campus. If you test positive, remain at home and notify the Health Center for further directions regarding your isolation and ultimate return to campus.
6. **Masks.** Please be aware that MASKING remains one of our best lines of defense against the spread of Covid. There have been a number of recommendations from health agencies and officials regarding what is required for a mask to be effective. Please plan accordingly to have a supply of masks that meet the following standards:
  - Masks with the ability to adjust securely over your nose (with adjustable metal forms) and which fully cover your mouth, attaching securely over your ears or behind your head.
  - Fabric masks should be double paneled, or you should plan to wear an additional paper or alternative mask under any single layered fabrics.
  - Please know that gaters and/or bandanas will no longer be acceptable face coverings, so please do not plan to use them on campus.
  - Please expect that masking will be strictly enforced in all campus facilities and when you are not practicing distancing even if outside on campus property.

## **II. For Access to Spring Semester Residences and Classes:**

ALL students who will be attending classes on the Cazenovia College campus must complete check in between Jan 15, 2022 and Jan 17, 2022 during an appointment time you have arranged at the link above. **To check in on campus, please make sure you have reviewed and completed all steps in Section I above and then review the following:**

1. **Start at the Athletic Center.** All testing will occur at the Schneeweiss Athletic Center main gym. Please follow all signs to enter the gym as designated. Please make sure you are wearing a proper mask when you arrive.
2. **Arrive at your designated time ONLY.** Please be timely with your arrival. Appointments are staggered to both maximize what we can offer to students for options, and also to maximize distancing and the time and ability of our staff to administer tests. Do not anticipate being accommodated if you arrive early or late.
3. **Be prepared to present verification.** Students should expect to be asked for proof of check in at your residence and upon entering classes for the first week of spring semester. You will receive appropriate proof of completion of check in at the gym after you have cleared testing and documentation reviews.
4. **Identify a maximum of one guest to assist you.** If you are a residential student, you will be permitted one guest/visitor to assist you with your move back into residences. Everyone

is to be properly masked at all times – including while in your room/residence space. You will be permitted up to 90 minutes to complete your move in.

If after thoroughly reviewing this information, you have any questions, please email the College at [cazstrong@cazenovia.edu](mailto:cazstrong@cazenovia.edu). This email is reviewed by a comprehensive College team and is the most efficient way to make sure your question is properly directed.

Thanks to each of you for your anticipated attention and adherence to each of these steps. This remains a challenging time, and our collective compliance with these steps will be crucial to our campus' management of and support for a healthy and safe experience.

**Karey T Pine, Ed.D.**

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Vice President for Student Affairs